

Youth Leadership Knoxville is a program that gives area high school students a chance to enhance their knowledge of Knoxville and develop leadership skills that will encourage and motivate them to become involved and committed to their community.

Students from Knox County high schools who will be juniors during the 2018 - 2019 school year are eligible to apply.

Selection Process

The YLK Selection Committee will select 35-40 participants for the program based on the candidate's application and references. The Selection Committee may or may not be unaware of the identity of the candidates. Participants will be notified of acceptance in April 2018. An orientation session will be held in June for all participants and their parents or guardians. Tuition is not due before acceptance, but is due upon acceptance to hold a student's spot in the class.

How to apply

1. The student must complete pages 2-5 of the application.
*If your application is not complete, your application may not be considered.
2. The student must sign their name at the bottom of page 4.
3. Complete the essays to your application. It is OK to type as an attachment.
4. Request that your references complete the forms (pages 6 and 7) and send them directly to the YLK Program Director, Courtney Hutchins: chutchins@leadknox.com in PDF format with the student's name followed by either "educator reference.pdf" or "community reference.pdf". Example: SallySmithEducatorReference.pdf or SallySmithCommunityReference.pdf
5. Request that your high school principal complete the permission form (page 8) and send it directly to Leadership Knoxville in PDF format to chutchins@leadknox.com.
6. If needed, complete the scholarship application, which can be downloaded at www.leadershipknoxville.com/youthleadership/application or notify the YLK Program Director.

Click on the YLK link and then on the Application and Tuition tab. This form will not be part of the application reviewed by the Selection Committee.

To have a form emailed to you, please email Courtney Hutchins.

7. Applications must be submitted by **Wednesday, February 28, 2018 by 12 noon.**

E-mail the application packet to:

chutchins@leadknox.com

Deliver to your school representative:

School: _____

YLK School Representative: _____

Questions? Contact Courtney Hutchins at (865) 246-2613.

Application

Due by: Wednesday, February 28, 2018

A program for students who will be juniors during the 2018-2019 school year.

Personal InformationName: _____ Pronounced: _____
First MI LastPreferred name: _____ Birth Date: (mm/dd/year) _____ Gender: Female Male Race: Caucasian African American Native American Asian Other: _____Mailing address: _____
Street Address or P.O. Box City State Zip

Home telephone: _____ Email address: _____

Cell Phone: (____) _____ High school: _____ GPA: ____ Current Grade: ____

T-shirt size: _____

Youth Leadership Referral

How did you find out about Youth Leadership Knoxville? (Check all that apply)

At school: Friend: YLK Alum: Principal: Teacher: Coach: Guidance Counselor: **At home:** Parent: Social Media (specify account): _____ Other:

What means of transportation will you utilize to attend the off-site class sessions?

Drive an personal vehicle: Dropped off by parent or guardian: Public Transportation: **References**

Please ask two people who know you well and can vouch for your character to complete the reference forms. Have them email the completed reference forms directly to Courtney Hutchins, program director, at chutchins@leadknox.com

Reference Form 1: Educator Reference must be completed by an educator.**Reference Form 2: Community Reference** must be completed by an adult (not a teacher, parent or relative) with whom you interact in the community. It may be an employer, a community service coordinator or a person who oversees an extracurricular activity with which you are involved.

Please indicate below the names of the persons who will be completing the reference forms:

Educator Reference

Name: _____

Position: _____

Phone: _____

Email: _____

Community Reference

Name: _____

Relationship: _____

Phone: _____

Email: _____

Parent/Guardian Permission

If accepted, my son/daughter has permission to participate in this program. I understand that this includes a week long summer session from 9 a.m. to 5 p.m. the week of July 16 – July 20, 2018, and the following program days:

Tuesday, June 26, 2018	6 - 8:30 p.m.	Orientation (with parents) (mandatory)
M-F, July 16-20, 2018	9 a.m - 5 p.m.	Summer sessions (Monday mandatory)
Saturday, August 4, 2018	8 a.m. - 12 Noon	Community Service Project
Tuesday, September 25, 2018	4 – 7:30 p.m.	City Council
Monday, October 22, 2018	4 - 7 :30 p.m.	County Commission
Thursday, November 8, 2018	4:30 – 7:30 p.m.	Preparing for College
Thursday, December 6, 2018	5:30 - 8 p.m.	Leadership Insights
Monday, January 21, 2019	9 a.m. - 2 p.m.	Diversity: Blended Community
Tuesday, February 7, 2019	5 - 7:30 p.m.	Business Etiquette
Thursday, March 14, 2019	5 – 7:30 p.m.	Entrepreneurship & Technology
Tuesday, April 23, 2019	6 - 8 p.m.	Closing Celebration/Graduation

- I understand, that in order to graduate, my son/daughter must be present for 4 of the 5 summer session days (Monday is mandatory) and six of the nine sessions.
- I also grant my permission for my son/daughter’s photo to be used on the Leadership Knoxville website, the Knoxville News Sentinel, and marketing related materials or social media.

Tuition and Financial Assistance

If selected, my son/daughter will be billed for the non-refundable tuition of \$150, which is payable in full by:

Friday, May 7, 2018 or the Invoice Date

Youth Leadership Knoxville has financial assistance available for individuals who demonstrate a need. If my son/daughter requires financial assistance to participate in the program, I understand that he/she must include a separate short statement indicating why he/she needs financial assistance. The Selection Committee will not be made aware of his or her financial status. We do however ask that you make a personal commitment in either monetary or service hours with Leadership Knoxville.

Name of parent/guardian (please print)

Signature

Date

All applications and reference forms must be received by **Wednesday, February 28, 2018** at 12 noon.

Student Agreement

I certify that the answers given herein are true and complete to the best of my knowledge. I am a high school student who will be in the 11th grade in the upcoming/next academic year, who attends school in Knox County, Tennessee.

Attendance

- If selected, I commit to attending the summer session, six of the nine sessions and the graduation. I understand that I will be billed for the tuition of \$150. Full attendance by each participant is essential for Youth Leadership Knoxville graduation. The session dates are listed below and posted on the Leadership Knoxville website.

Tuesday, June 26, 2018	6 - 8:30 p.m.	Orientation (with parents) (mandatory)
M-F, July 16-20, 2018	9 a.m - 5 p.m.	Summer sessions (Monday mandatory)
Saturday, August 4, 2018	8 a.m. - 12 Noon	Community Service Project
Tuesday, September 25, 2018	4 – 7:30 p.m.	City Council
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Monday, January 21, 2019	9 a.m. - 2 p.m.	Diversity: Blended Community
Tuesday, February 7, 2019	5 - 7:30 p.m.	Business Etiquette
Thursday, March 14, 2019	5 – 7:30 p.m.	Entrepreneurship & Technology Closing
Tuesday, April 23, 2019	6 - 8 p.m.	Celebration/Graduation

Photograph Release

- I also give my permission for my photograph to be used on the Leadership Knoxville website, the Knoxville News Sentinel, and marketing related materials or social media.

Name of applicant (please print)

Signature of applicant

Date

Please respond to the following questions and attach your completed essay to your application. Be sure to type your response, using no less than 10 point type. This essay will be an important part of the selection process.



Application

Class of 2019

Due by: Wednesday, February 28, 2018

All applications and reference forms must be received by **Wednesday, February 28, 2018** at 12 noon.

A. Leadership

Describe what it takes to be a leader and provide an example of when you demonstrated one or more of these skills. (Maximum 500 words or less double spaced).

B. Perseverance

Every obstacle we face in life comes with an opportunity to learn something new. Describe a challenge that you have faced, how you persevered and what you learned from the experience. (Maximum 500 words or less, double spaced).

C. Future

What do you desire to gain from being in the Youth Leadership Program? (Maximum 500 words or less, double spaced).



Community Reference - Reference form 2

Part I: To be completed by Student

- I understand that the information provided by the reference may be kept confidential and may not be divulged to me.

Student Name: _____
 First MI Last

School: _____

Part II: To be completed by Community Reference

The above student is an applicant for Youth Leadership. The program is designed to enhance knowledge of Knoxville and develop leadership skills in a diverse group of area high school students that empower and motivate them to become involved and committed to their community. The sessions feature a combination of speakers, small group experiences, tours and a community service project.

Name: _____
 First MI Last

Address: _____ Phone: _____ Email: _____

1. How long and in what capacity have you known the applicant? _____

2. What do you consider to be the applicant's primary talents or strengths? _____

3. Why is this opportunity important for the student? _____

Signature: _____ Date: _____

Please mail this form by **Wednesday, February 28, 2018** to Courtney Hutchins at chutchins@leadknox.com in PDF format using the following as an example: SallySmithCommunityReference.pdf



Class of 2019

Application

Due by: Wednesday, February 28, 2018

Principal Permission Form

All applicants must have approval from their current school principal to attend the sessions of Youth Leadership Knoxville. Please have your principal sign below:

I approve of the participation of _____ (insert student name) as a participant in the Youth Leadership Program of Leadership Knoxville. This student is in good standing academically and is a person of good character. They will be a junior during the 2018-2019 academic year.

Tuesday, June 26, 2018	6 - 8:30 p.m.	Orientation (with parents) (mandatory)
M-F, July 16-20, 2018	9 a.m - 5 p.m.	Summer sessions (Monday mandatory)
Saturday, August 4, 2018	8 a.m. - 12 Noon	Community Service Project
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Thursday, March 14, 2019	5 – 7:30 p.m.	Entrepreneurship & Technology
Tuesday, April 23, 2019	6 - 8 p.m.	Closing Celebration/Graduation

Principal Name: _____

School: _____

Signature of Principal: _____ Date: _____

Please email this form to Courtney Hutchins at: chutchins@leadknox.com

If you have questions, contact Courtney Hutchins at (865) 246-2613.